

po box 513 • Greenville, MI 48838

Montcalm County Fair Association Board Meeting

July 07, 2018 Ash Building

Montcalm County Fairgrounds, Greenville, MI

The meeting was called to order by President Melissa Eldridge at 7:05pm.

Board members present were;

Melissa Eldridge, Amy Bell, Brian Plank, Roger Coles, Lisa Johnson, Carrie Harkness, Holly Esterling, Jennifer Senn, Brad Heft, Amy Homich, Melanie Rodenhouse, Lee Rasmussen, Jason Nadeau, Todd Hetherington

Absent: Mike Tronson

Others present were:

Rachelle Croy, Sherry Potter

Motion by Carrie Harkness, support by Roger Cole to approve the Secretary’s minutes from the June 1 & 2 meeting. Motion Carried

Motion by Brian Plank support Amy Bell by to put the financials on file. Motion carried.

**Extension Office**:

* Not much to report – focus is the August 7th mileage

**Executive Committee**:

* Nothing to report

**Budget & Audit Committee**:

* Nothing to report

**Buildings, Grounds & Construction Committee**:

* Jason would like to schedule a clean up dates at the end of July and 2nd week of August. He will get in touch with Sherry and come up with some dates.
* Melissa would like to recommend that nothing was booked the weekend before fair so that we can setup for fair.
* Bath house – Septic – M-tec Septic – installed meters – bath house average was 4,700 gallons per day. Only time it pumped into the drain field was the 30th and 31st and only 3,500 gallons were pumped into the drain field.
  + M-tec recommends a slow dose mechanism so that it will continually pumps or doses the levels so that the tanks never max out.
* Quarterly water test needs to be done except when facilities are shut down for winter.
* Final billing is being held until Butterworth fixes a few things.

**Rental Committee**:

* Month of June – Brought in $3,500
* July and August projected to bring in $8,062
* 2 signed contracts & 3 facility tours
* Total 37 rentals booked for 2018, 13 rentals booked for 2019
* Discussion to make sure that the cost of bath house is covered in rental fees.

**Judges**:

* Nothing to report

**Concessions, Commercial Exhibits & Grandstand**:

* Grand stands Broke even
* Concessions – brought in $6,020 ( $160 more than 2017)
* Need to review a couple of vendors that brought in more items than what was contracted.
* Vendors complained about no traffic flow offered up some suggestions:
  + Better foot traffic flow
  + Bring in “carpet Baggers” Vendors
  + Center activity tent
    - Free kid activities
    - Charging stations
    - Sunscreen dispensers
  + More electric poles and water spouts
* Parking was a nightmare – Amy offered a suggestions.

**Fairbook:**

* Changes need to be turned in by October 1st.

**Showorks:**

* A few issues but all in all went well

**Awards/Trophies**:

* Awards were a hit. Would like to expand on awards next year.

**Marketing Committee**:

* Need to look at financials sponsors

**New Business**:

* Rachelle Croy – Discussion about horse that has been confirmed diagnosed with equine strangles – horse leaders paid for a vet check to confirm – stalls have been bleached – recommendations from Dr. Kirk Johnson
  + Quarantine horses on farm for 14-30 days
  + Sanitize barns, fences, pavilions, and all other areas where horse contact was made with 50% bleach
  + Recommend that the horse facilities need to be shut down for two weeks
  + Reaching out to companies to see who can come in a commercially disinfect the fairgrounds.
  + A letter has been drafted and will be sent out to all 4H members
* Discussion about the control over pit passes especially on tractor pull night
* Motion made by Holly Esterling support by Brian Plank to table discussion on Fee for late entries until next meeting in August. Motion carried.
* Pricing and recommendations for a computer and printer in the office.

Next Meeting Date – 08/06/2018 7:00 PM

Motion to adjourn meeting at 9:14 PM by Brian Plank , Supported by Carrie Harkness

Respectfully submitted by Holly Esterling, Secretary