**Montcalm County Fair Association Board Meeting**

April 4, 2022

Montcalm County Fairgrounds, Greenville, MI

The meeting was called to order at 7:02 p.m. by Todd Hetherington

Pledges were completed

Board members present:

**Officers:** President-Todd Hetherington and Treasurer-Lisa Johnson

**Directors:** Brad Heft, Shaun Hyde, Doug Jackson, Joe Minkel, Tom Aldridge, and Mary Newman

**Others present:** Katie Johnson, Jackie Nadeau, Cliff Dickinson (representing Montcalm County Township), and George Bahm (representing Magna in Lowell)

**Absent:** Jason Nadeau (1st Vice President),Becka Merren (2nd Vice President), Tammi Jahnke (Secretary), Amanda Wall, Jennifer Senn, Amber Ryan, and Shirley Dean (directors)

Secretary Minutes from March 7, 2022, presented by Tammi Jahnke (sent by email). Motion to approve made by Mary Newman. Second by Shaun Hyde. Motion passed to place minutes on file.

Financials tabled- Lisa needs to reconcile with PayPal. She will update us when she has the needed information

**Guest Comments:**

* Cliff Dickinson representing Montcalm County Township stating that Montcalm Township is growing, Montcalm County Clerk (Kris Millard) informed him that they will need to have a 2nd district by the August 2022 election. They have requested the use of our Ash Building to hold the elections. The elections are held in February, May, August, and November. They would use both sides of the building. Holding one district in each side.
	+ Lisa Johnson motioned- Montcalm County Fair Board would approve Montcalm County Township the use of the Ash Building for this year’s election, starting in August. Stating this gives the Fair Board a chance to give back to the township. Motion passed
	+ Katie Johnson will meet with Kris Millard to tour our building
* Cliff Dickinson also requested if we have the space, that the Pastor for the Montcalm Township Fire Department would like to have a camp site for him and his grandson during the 2022 fair week. This camp site would be used as an UTV staging area for the fire department.
* George Bahm representing Magna out of Lowell stated that his company will be donating $500.00 towards the 4-H CCC Line Dance event.
* Jackie Nadeau requested that we set up a Google.doc sign up, so that volunteers will know what needs to be done regarding fair cleanup days. The board agreed that this should happen, they are looking into setting this up.

**Extension Office:** 4-H Program Coordinator Rachel Sheff was not able to attend the meeting, however she sent Todd Hetherington her report:

* Upcoming 4-H Events on the Fairgrounds:
	+ April 16: Fun and Educational Goat Show, 9:00 a.m. Small Animal Barn
		- Open to all. No pre-registration required. More info: <https://www.canr.msu.edu/events/montcalm-county-4-h-goat-show>
	+ April 28: Line Dancing Lessons with Lia, 6:30 p.m. Ash Building
		- Lia of Lia’s Line Dance will teach you the basic steps of line dancing. This event is free and open to all. Register: <https://forms.gle/ydygC1aSNd6zskLg8>
	+ Rachel has added the registration/weigh-in-tag-in dates, a YQCA reminder and a reminder to email Jason Nadeau to sign up for fairgrounds cleanup spots to the April newsletter.
	+ She offered to set up a 4-H booth with some interactive activities during Kid’s Day and offer hot dogs or s’mores around a campfire that evening. If anyone wants to help with these efforts, please contact Rachel.

**4-H CCC Report:** no one in attendance to report

**Executive Committee:** Did not meet

**Budget & Audit:** Did not meet

**Building, Grounds, Camping & Construction Committee:**

* Lisa Johnson reminded us that the water will need to be opened soon.
* Lisa also mentioned that the campers will be out of storage this Saturday. Helpers are needed if available. Tom Aldridge and Todd Hetherington will be there.
* Lisa Johnson will get Todd Hetherington information to start working on the fence.
* Monthly water tests need to be done. Doug Jackson will work with Lisa Johnson regarding this matter.

**Rental:**

* Katie Johnson reported that there were 2 events held last month (Lakeview Sports Boosters and a wedding).
* She states that the Health Department is planning on meeting at our venue this month. She continues to take calls regarding rentals and give tours to possible clientele.
* She has requested she be provided with business cards
* Katie suggested that we have pictures taken of the Fair Board to have on display

**Judges:** Did not meet

**Livestock/Agriculture- Bio Security:**

* Shaun Hyde will research the Avian Influenza viruses and how it will affect our fair.
* Todd Hetherington has met with the Small Animal Leaders regarding this matter

**Concessions, Commercial Exhibits, Grandstand Evens:** Events are set

**Fairbook:** no new updates-

* Michelle Nitengale will be looking for volunteers to help work on the 2023 Fairbook immediately after this year’s fair.

**Showorks:** Registration will be from May 15th to June 1st. The dates may vary as needed

**Awards:** Did not meet

**Marketing/Fundraising/Website/Communications:**

* The committee has met; they have put together a sponsorship packet allowing for sponsorships to be made at different monetary levels.
* The committee is currently distributing these packets around the community
* The committee is keeping a list of who they have contacted, to avoid contacting the same sponsor twice.
* Their next meeting will be April 20th at 6:00 p.m. at the Ash Building

**Accessibility:** Did not meet

**Old Business:**

* Kid’s Day Plans
	+ The committee has been meeting and are working on several activities
	+ Katie Johnson stated that Farm Bureau plans on providing kids bags to hand out

**New Business:**

* Crash Bash- Jackie Nadeau stated that this committee needs to start meeting ASAP. Possible dates for this year’s event are October 8th or October 15th.

Motion made by Doug Jackson to adjourn. Supported by Joe Minkel. Meeting adjourned at 8:35 p.m.

Respectfully submitted by Mary Newman, director